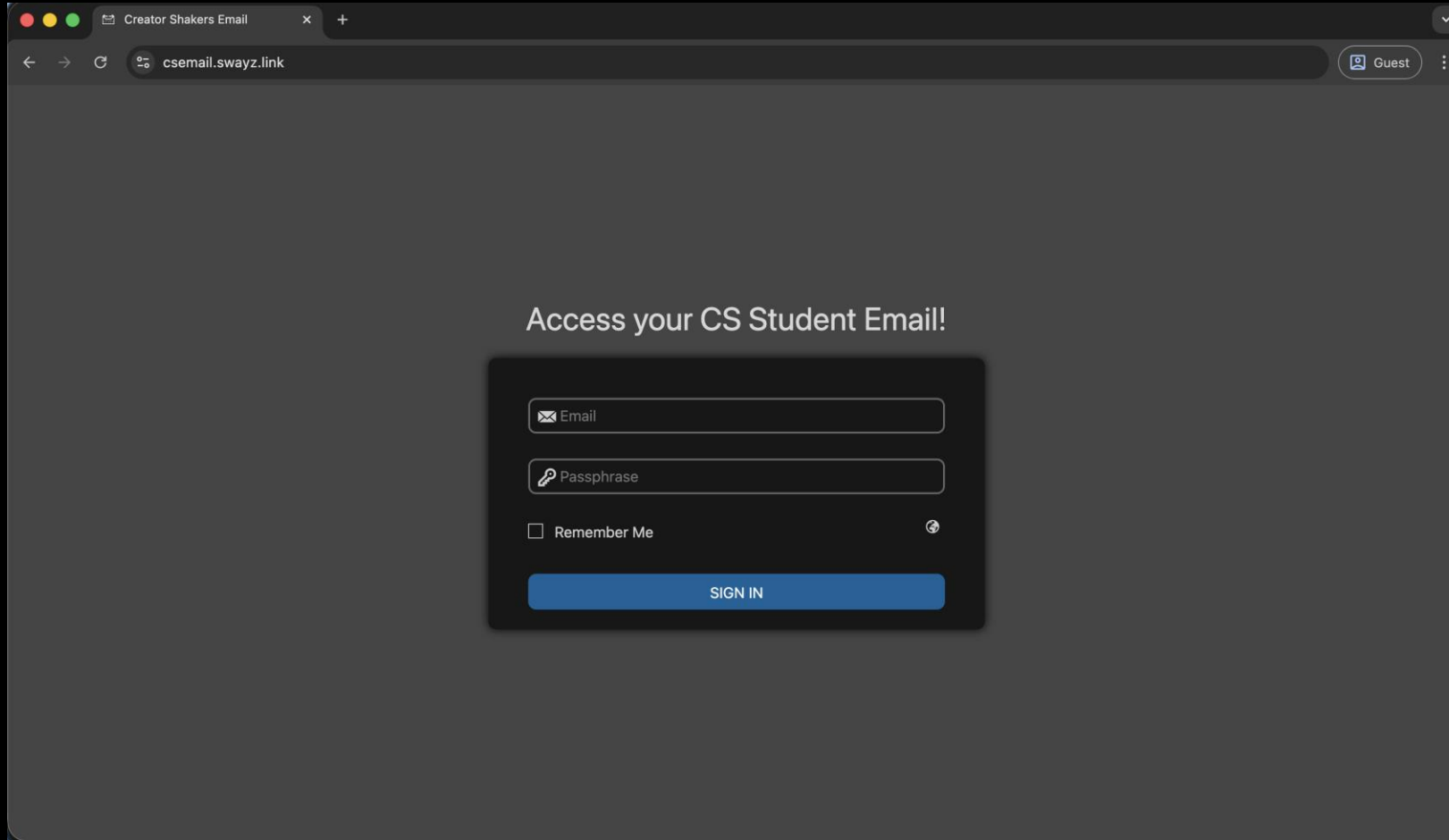


Student Email Guide

**CREATOR
SHAKERS**

Visit the Email Portal



A screenshot of a web browser window showing the login page for the Creator Shakers Email portal. The browser's address bar displays the URL `csemail.swayz.link`. The page has a dark gray background. In the center, there is a white rectangular box containing the text "Access your CS Student Email!". Below this text are two input fields: the first is labeled "Email" with an envelope icon, and the second is labeled "Passphrase" with a key icon. Below the input fields is a checkbox labeled "Remember Me" and a small globe icon. At the bottom of the white box is a blue button with the text "SIGN IN".

Click the link:
csemail.swayz.link

**CREATOR
SHAKERS**

Login

Access your CS Student Email!

☐ Remember Me

You only need to enter your username, not the rest of the email.

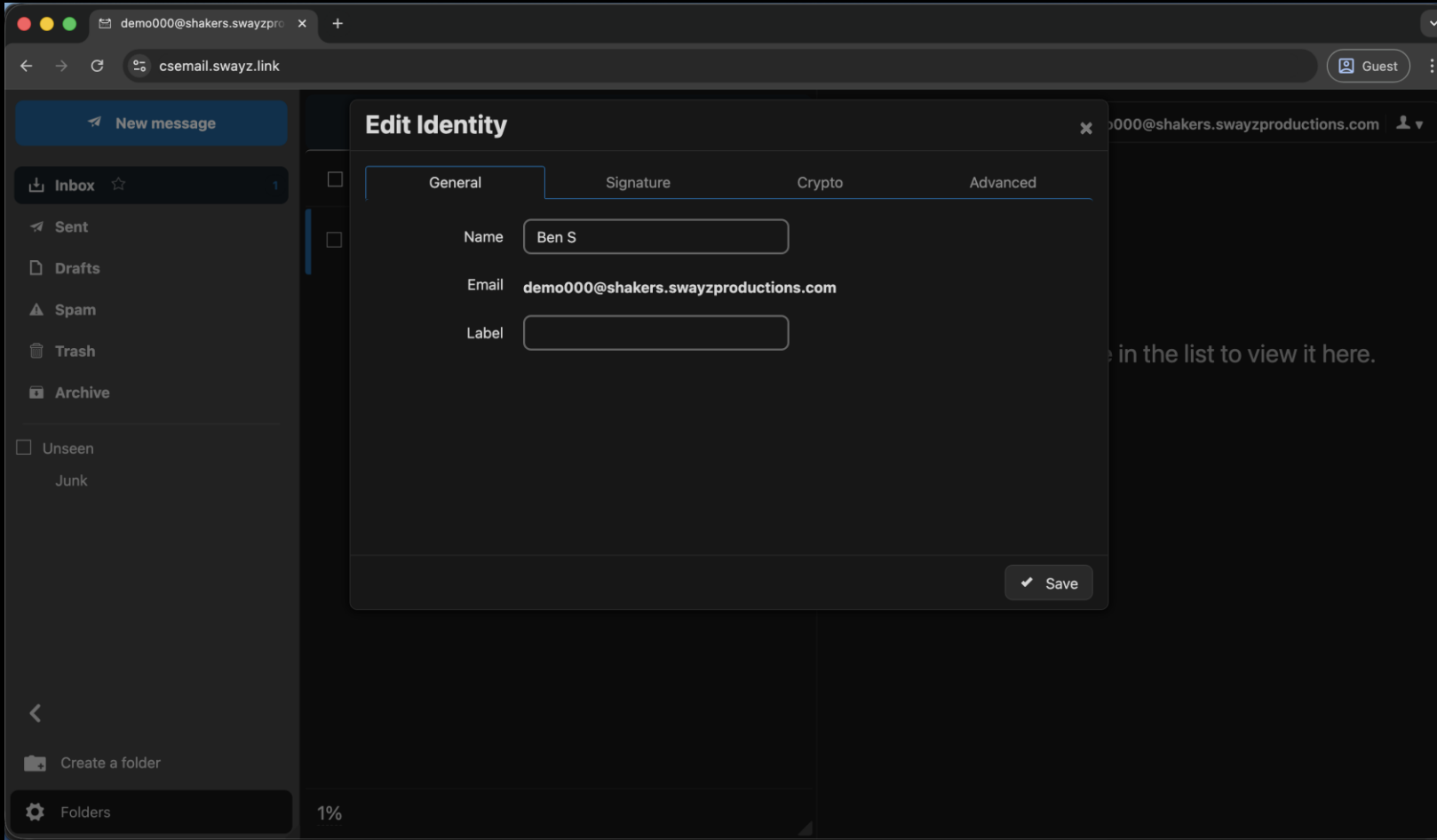
Input your Username & Password

Username in the format of shaker#### or your course code (eg. Rocksters) followed by 3 numbers.

Password in the format of Word Symbol Number (Guide@1)

**CREATOR
SHAKERS**

Identity Screen



Upon login, you'll be presented with this screen. In Name, enter your First Name and the initial of your Last Name.

Don't change anything else and click save.

**CREATOR
SHAKERS**

Add to Devices/Other Platforms

Field Name	What To Input
Username	Your email (including the @shakers.swayzproductions.com)
Password	Enter your password
Incoming Server (IMAP) IMAP Port:	shakers.swayzproductions.com 993
Outgoing Server (SMTP) SMTP Port:	shakers.swayzproductions.com 465

**CREATOR
SHAKERS**